MEI PETROV

mei.petrov98@example.com • +44 20 7946 0883 • linkedin.com/in/mei-petrov • London, United Kingdom

SUMMARY OF QUALIFICATIONS

- Warehouse leader who runs safe, accurate and on-time shifts.
- Experience across 3 employers, most recently as Warehouse Supervisor at Eastport Logistics.
- Hands-on supervisor who coaches teams and keeps standards high.
- Known for clear communication with colleagues and for following work through to the end.

EDUCATION

University of Amsterdam — **Amsterdam**

Level 3 Diploma in Warehousing and Storage — *2021*

PROFESSIONAL EXPERIENCE

Eastport Logistics — **London**

Warehouse Supervisor — *Aug 2025 – Present*

- Trained new starters on picking, packing and returns processes.
- Ran stock counts with zero variance write-offs at two quarterly audits.
- Led daily safety briefings and investigated near misses with the H&S manager.
- Led the investigation into a mis-shipped pallet and fixed the root cause.

Northgate Distribution — **London**

Team Leader — *Jun 2023 – May 2025*

- Handled agency worker timesheets and checked them against the clocking system.
- Planned labour for peak, including agency staff, without missing a carrier cut-off.
- Introduced a buddy system that cut new-starter turnover in the first month.
- Coordinated with transport planners on daily trailer loading plans.

Harrow Parcel Hub — **London**

Warehouse Operative — *Dec 2021 – Jun 2023*

- Reduced damaged stock write-offs by 28% with new racking labels and handling checks.
- Ran a shift of 51 operatives across inbound, picking and dispatch.
- Ran weekly toolbox talks on manual handling and racking safety.

INITIATIVES

5S rollout in the returns area

- Planned and delivered it alongside day-to-day work, with a written plan and agreed success measures.
- Shared the results with the wider team and kept the documentation up to date.

Peak readiness plan

- Planned and delivered it alongside day-to-day work, with a written plan and agreed success measures.
- Shared the results with the wider team and kept the documentation up to date.

TECHNICAL SKILLS

Warehouse systems & licences: Forklift licence, Oracle Fusion WMS
General: Microsoft Excel, Stock control, Health & safety, Lean
Languages: English (Fluent)

CERTIFICATIONS

- IOSH Managing Safely
- First Aid at Work

EXTRA-CURRICULAR ACTIVITIES

- Member of a community choir.
- Mentor for a school careers programme, helping students with CVs and mock interviews.
- Volunteer at a local food bank twice a month.

REFERENCE

Hannah Sato
Engineering Manager, Pennine Cold Chain

Contact: hannah@example.com