FATIMA LINDQVIST

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SUMMARY OF QUALIFICATIONS

- Warehouse leader who runs safe, accurate and on-time shifts.
- Experience across 4 employers, most recently as Operations Supervisor at Northgate Distribution.
- Hands-on supervisor who coaches teams and keeps standards high.
- Known for clear communication with colleagues and for following work through to the end.

EDUCATION

TU Berlin — **Berlin**

Level 3 Diploma in Warehousing and Storage — *2020*

PROFESSIONAL EXPERIENCE

Northgate Distribution — **Austin, TX**

Operations Supervisor — *Jan 2026 – Present*

- Handled agency worker timesheets and checked them against the clocking system.
- Coordinated with transport planners on daily trailer loading plans.
- Introduced a buddy system that cut new-starter turnover in the first month.
- Ran weekly toolbox talks on manual handling and racking safety.
- Hit 99.6% pick accuracy for 12 straight weeks by reorganising fast-moving lines.

Cobalt 3PL — **Austin, TX**

Shift Team Leader — *Apr 2025 – Jan 2026*

- Led the investigation into a mis-shipped pallet and fixed the root cause.
- Reported daily KPIs to the site manager and acted on missed targets.
- Planned labour for peak, including agency staff, without missing a carrier cut-off.
- Led daily safety briefings and investigated near misses with the H&S manager.

Northgate Distribution — **Austin, TX**

Picker/Packer — *Jun 2024 – Feb 2025*

- Rebalanced pick faces before peak so fast movers were closest to dispatch.
- Ran a shift of 13 operatives across inbound, picking and dispatch.
- Trained new starters on picking, packing and returns processes.

Cobalt 3PL — **Austin, TX**

Picker/Packer — *Apr 2023 – Mar 2024*

- Reduced damaged stock write-offs by 28% with new racking labels and handling checks.
- Ran stock counts with zero variance write-offs at two quarterly audits.

INITIATIVES

5S rollout in the returns area

- Planned and delivered it alongside day-to-day work, with a written plan and agreed success measures.
- Shared the results with the wider team and kept the documentation up to date.

Peak readiness plan

- Planned and delivered it alongside day-to-day work, with a written plan and agreed success measures.
- Shared the results with the wider team and kept the documentation up to date.

RESEARCH & PUBLICATIONS

A case study of workplace surveys — **2022**

- Short paper shared internally and at a local meetup.

TECHNICAL SKILLS

Warehouse systems & licences: PIT licence, Blue Yonder
General: Microsoft Excel, Stock control, Health & safety, Lean
Languages: English (Fluent)

CERTIFICATIONS

- IOSH Managing Safely
- First Aid at Work

EXTRA-CURRICULAR ACTIVITIES

- Mentor for a school careers programme, helping students with CVs and mock interviews.
- Treasurer of a local sports club, keeping the accounts and membership list.
- Volunteer at a local food bank twice a month.

REFERENCE

Sofia Ali
Engineering Manager, Cobalt 3PL
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