QUINN FISCHER

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SUMMARY OF QUALIFICATIONS

- Generalist HR professional who enjoys practical, people-first policy work.
- Experience across 2 employers, most recently as HR Generalist at Corran Hotels.
- Trusted adviser to line managers on day-to-day employee relations.
- Known for clear communication with colleagues and for following work through to the end.

EDUCATION

Leeds Beckett University — **Leeds**
BA Human Resource Management — *2021*

PROFESSIONAL EXPERIENCE

Corran Hotels — **Leeds**
HR Generalist — *Jan 2026 – Present*

- Handled employee relations cases from first meeting to outcome letter for a site of 59 staff.
- Coordinated the move to a new performance review cycle across five departments.
- Ran payroll inputs for monthly and weekly paid staff and fixed errors before cut-off.
- Built a training matrix so managers could see mandatory training gaps.

Maple Care Group — **Leeds**
HR Advisor — *Feb 2025 – Oct 2025*

- Handled TUPE paperwork for a team joining from an acquired business.
- Supported two restructures, including consultation meetings and documentation.
- Kept the HR dashboard on headcount, turnover and absence up to date.
- Kept personnel records and right-to-work checks accurate ahead of two external audits.

INITIATIVES

Line manager training programme

- Planned and delivered it alongside day-to-day work, with a written plan and agreed success measures.
- Shared the results with the wider team and kept the documentation up to date.

Hybrid working policy rollout

- Planned and delivered it alongside day-to-day work, with a written plan and agreed success measures.
- Shared the results with the wider team and kept the documentation up to date.

TECHNICAL SKILLS

HR systems & practice: Recruitment, Workday
General: Microsoft Office, Excel, Payroll basics, Employment law
Languages: English (Native), Spanish (Conversational)

CERTIFICATIONS

- CIPD Level 5 Associate Diploma
- Mental Health First Aider

EXTRA-CURRICULAR ACTIVITIES

- Mentor for a school careers programme, helping students with CVs and mock interviews.
- Organiser of a monthly running club with around 30 members.
- Treasurer of a local sports club, keeping the accounts and membership list.

REFERENCE

Omar Hughes
Head of Operations, Vale Logistics
Contact: omar@example.com