# DIEGO NAKAMURA

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## SUMMARY OF QUALIFICATIONS

- Planner who keeps loads moving and customers informed.
- Experience across 3 employers, most recently as Transport Planner at Ridgeway Transport.
- Good with numbers, routes and deadlines.
- Known for clear communication with colleagues and for following work through to the end.

## EDUCATION

**Sheffield Hallam University** — **Sheffield**
*BA Logistics and Supply Chain* — *2018*

## PROFESSIONAL EXPERIENCE

**Ridgeway Transport** — **London**
*Transport Planner* — *Dec 2024 – Present*

- Coordinated international shipments and customs paperwork with freight forwarders.
- Booked carriers and tracked loads through to delivery.
- Produced a weekly fuel and mileage report for the fleet manager.
- Negotiated rates with three regional hauliers.

**Ridgeway Transport** — **London**
*Logistics Coordinator* — *Oct 2022 – Oct 2024*

- Planned delivery routes for a fleet of 29 vans.
- Handled customer delivery queries and failed-delivery rebooking.
- Investigated delivery complaints and claims for damaged goods.
- Planned trunking between depots to keep vehicles full.

**Ridgeway Transport** — **London**
*Logistics Administrator* — *Feb 2021 – Oct 2022*

- Worked with the warehouse on daily trailer loading plans.
- Kept the transport management system up to date for every load.
- Reported weekly on on-time delivery rates.

## INITIATIVES

**Route optimisation trial**

- Planned and delivered it alongside day-to-day work, with a written plan and agreed success measures.
- Shared the results with the wider team and kept the documentation up to date.

**Carrier scorecard**

- Planned and delivered it alongside day-to-day work, with a written plan and agreed success measures.
- Shared the results with the wider team and kept the documentation up to date.

## TECHNICAL SKILLS

General: Microsoft Excel, Route planning software
Languages: English (Fluent)

## CERTIFICATIONS

- CPC Transport Manager (studying)
- Excel for Business

## EXTRA-CURRICULAR ACTIVITIES

- Member of a community choir.
- Volunteer at a local food bank twice a month.

## REFERENCE

Kenji Reyes
Head of Operations, Ridgeway Transport
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